

DATE: April 1, 2005

TO: CITY CLERK

FROM: Arthritis Foundation  
Shawn Abel

CITY CLERK DEPT.  
05 APR -4 PM 1:50

Telephone No. (915):  
(8:00 AM – 5:00 PM)

Please place the following item on the **CONSENT** Agenda for the Council Meeting of:

April 12, 2005

Item should read as follows:

Arthritis Foundation to hold a 5K walk on April 16, 2005 from 8:00 a.m. to 12:00 p.m. Route: Jogging path at Nations Park, located at 8831 Railroad Dr. Approximately 300 persons, 200 vehicles, 75 animals will take part and 100 spectators are anticipated. This request includes permission to use amplification (1 p.a. system, 1 speaker and 1 microphone). (District 2 & 4) [Shawn Abel]

SPECIAL INSTRUCTIONS:

PERMIT #05-028

BUILDING PERMITS & INSPECTIONS USE Item No. \_\_\_\_\_

☒ POLICE DEPARTMENT

☒ FIRE DEPARTMENT

☒ SUN METRO

☒ PARKS DEPARTMENT

☒ ENGINEERING/TRAFFIC

N/A TXDOT

N/A STREET DEPARTMENT

N/A CIVIC CENTER

☒ COMPLETE

**CITY OF EL PASO, TEXAS**  
**DEPARTMENT HEAD'S SUMMARY REQUEST FOR COUNCIL ACTION (RCA)**

**DEPARTMENT:** BUILDING PERMITS & INSPECTIONS

**AGENDA DATE:** APRIL 12, 2005

**CONTACT PERSON/PHONE:** SHAWN ABEL / (915

**DISTRICT(S) AFFECTED:** 2 & 4

**SUBJECT:**

**APPROVE** a resolution / ordinance / lease to do what? **OR AUTHORIZE** the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

Arthritis Foundation to hold a 5K walk on April 16, 2005 from 8:00 a.m. to 12:00 p.m.  
Route: Jogging path at Nations Park, located at 8831 Railroad Dr. Approximately 300  
persons, 200 vehicles, 75 animals will take part and 100 spectators are anticipated. This  
request includes permission to use amplification (1 p.a. system, 1 speaker and 1  
microphone). (District 2 & 4) [Shawn Abel]

**BACKGROUND / DISCUSSION:**

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action?

The office of Building Permits & Inspections recommends approval for Arthritis Foundation to hold a 5K walk on April 16, 2005. The department has no objections with this event.

**PRIOR COUNCIL ACTION:**

Has the Council previously considered this item or a closely related one? If so, when?

N/A

**AMOUNT AND SOURCE OF FUNDING:**

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

N/A

**BOARD / COMMISSION ACTION:**

Enter appropriate comments or N/A

N/A

**\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\***

**LEGAL:** (if required) \_\_\_\_\_ **FINANCE:** (if required) \_\_\_\_\_

**OTHER:**

(Example: if RCA is initiated by Purchasing, client department should sign also)

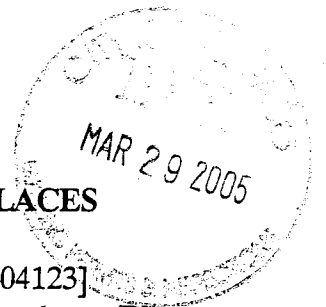
*Information copy to appropriate Deputy City Manager*

**APPROVED FOR AGENDA:**

**CITY MANAGER:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

REQUEST FOR TEMPORARY USE OF  
CITY STREETS, SIDEWALKS, AND OTHER PUBLIC PLACES



Fees: \$15.75 One event to take place on one day.

[36010119/404123]

\$21.00 Multiple permits for two or more similar events to take place on consecutive days. **(Please note:** a street may not be continuously blocked for more than 24 consecutive hours. If a multiple use permit is granted, the street must be cleared, cleaned and opened between the two separate uses.)

(Please type or print)

1. Applicant:

Arthritis Foundation

(Person/Organization)

Contact Person:

Shawn Abel

Name

Street Number

City

State

Zip Code

Telephone No.

Between 8:00 AM - 5:00 PM

2. Type of Event: 5K Arthritis Walk

(Moving)

☐ Parade

☐ Demonstration

☒ Foot Race/Walk

☐ Bike Race

☐ Other: \_\_\_\_\_

(Stationary)

☐ Block party

☐ Bazaar

☐ Festival

☐ Sidewalk Sale

☐ Other: \_\_\_\_\_

3. Date of Event: 16 April 2005

Total Time of Event: from 8:00 Am to 12:00 pm  
(Time) (Time)

Time in which police traffic control services will be needed:

from \_\_\_\_\_ to \_\_\_\_\_

This is the time in which police officers will be moving your event on the streets. This is the time for which you will be charged for police traffic control.

4/12

4. Approximate number of participants:

300 Persons 200 Vehicles 75 Animals        Other Specify:       

\*Section 13.32.100 requires you to keep the parade route clean and free of animal excrement during the parade.

5. Approximate or anticipated number of spectators: 100

6. Purpose of Event: (i.e. fund-raiser, school activity, etc.)

The 2005 El Paso Arthritis Walk will help raise awareness  
+ funds to continue programs + services for people with arthritis  
We currently have 1 in 3 adults + 300,000 children living with  
arthritis today

If this is a fund-raiser and you estimate that you will raise over \$500, please list your Charitable Solicitation Permit number:       

7. Proposed Route: (streets, parks, sidewalks to be used or blocked)

**ATTACH A CLEAR AND SPECIFIC HAND DRAWN MAP**

See attached - Nations Park - jogging path

Location of assembly area, if separate or different:

### **IMPORTANT INFORMATION REGARDING TRAFFIC CONTROL:**

If traffic control will be provided by the El Paso Police Department for a moving event, you must submit a map of the route for the event. The Police Department will then prepare a traffic control plan along with an estimated cost for their services as provided in Section 13.32.110. You will be billed for the actual cost after the event.

If traffic control will not be provided by the El Paso Police Department, then you must submit a map and written traffic control plan to Building Permits & Inspections or the Engineering/Traffic Division, not less than seven days prior to the date of the event.

You will also be responsible for paying for and providing any barricades and signs. The barricading shall be manned and the barricading and signing shall comply with the provisions set forth in the State's

"Manual of Uniform Traffic Control Devices." Please feel free to contact the City's Engineering/Traffic Division, 6<sup>th</sup> Floor, 541-4050, for more information.

8. Amplification devices to be used: X Yes      No

Use permitted only between the hours of 7 a.m. and 10 p.m.

If amplification is being requested, number of and sound amplifying capacity of microphones, amplifiers and speakers proposed to be used. Also, state whether or not the purpose is advertising any goods, property, services, or entertainment, the primary purpose of which advertising is the making of a profit for a business.

1 P.A. system, 1 speaker, 1 microphone

Regarding the use of San Jacinto Plaza, amplification may only be used on the stage. If you wish to use this area, you must also contact the Parks and Recreation Department, 6<sup>th</sup> Floor, and reserve the stage. A fee is charged for the use of this area. Additionally, other ordinances may apply to or restrict the use of city-owned property, including parks.

9. Method of Street and Right-of-Way cleaning:

self-cleaning

Section 13.32.100 requires you to clean the streets, sidewalks, and other rights-of-way from all event litter and debris, including that left by spectators. In the event that you do not clean these areas, the City may perform such cleaning and you will be charged. You may also arrange in advance to have the Street Department perform the cleaning for a charge by filling out a separate request form and submitting it to Building Permits & Inspections Office no later than fourteen days prior to the date of the event.

**RELEASE:** In consideration of the permit for use of city streets, sidewalks, and other places held for public use, it is understood that the applicant(s) contained herein do hereby release and discharge the City, and its respective officers, directors, agents, and employees, jointly and severally, from any and all liability for illness, injuries and damages that may be suffered which arise out of or result from participation in this event.

Shawn D. Abel

Signature of Applicant

29 Mar 2005

Date

For Arthritis Foundation  
(Organization/Sponsor, if any)

Please note: If the parade or temporary event is designed to be held by or for any person other than the applicant, the applicant shall attach a communication in writing from the person authorizing the applicant to apply for the permit.

For Office Use Only

Event: ARTHRITIS FOUNDATION 5K WALK

\$15.75 Fee Paid: 6200500000000000687

\$21.00

City Council Hearing: APRIL 12, 2005

Copy to:

☒ Police Department  
☒ Fire Department  
☒ Sun Metro  
☒ Parks Department

☒ Engineering-Traffic Div.  
☐ Highway Department  
☒ Street Department  
☐ Civic Center

Comments:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**PERMIT**

EVENT: ARTHRITIS FOUNDATION 5K WALK

LOCATION NATIONS PARK – JOGGING PATH

DATE OF EVENT: APRIL 16, 2005 FROM 8:00 a.m. – 12:00 p.m.

City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: \_\_\_\_\_ Permit No.: \_\_\_\_\_

**R. Alan Shubert, P.E.**  
**BUILDING PERMITS & INSPECTIONS DIRECTOR**

# NATIONS-TOBIN PARK

8831 PAILROAD DRIVE

TOTAL AREA: 44.00 ACRES

TURF AREA: 42.30 ACRES

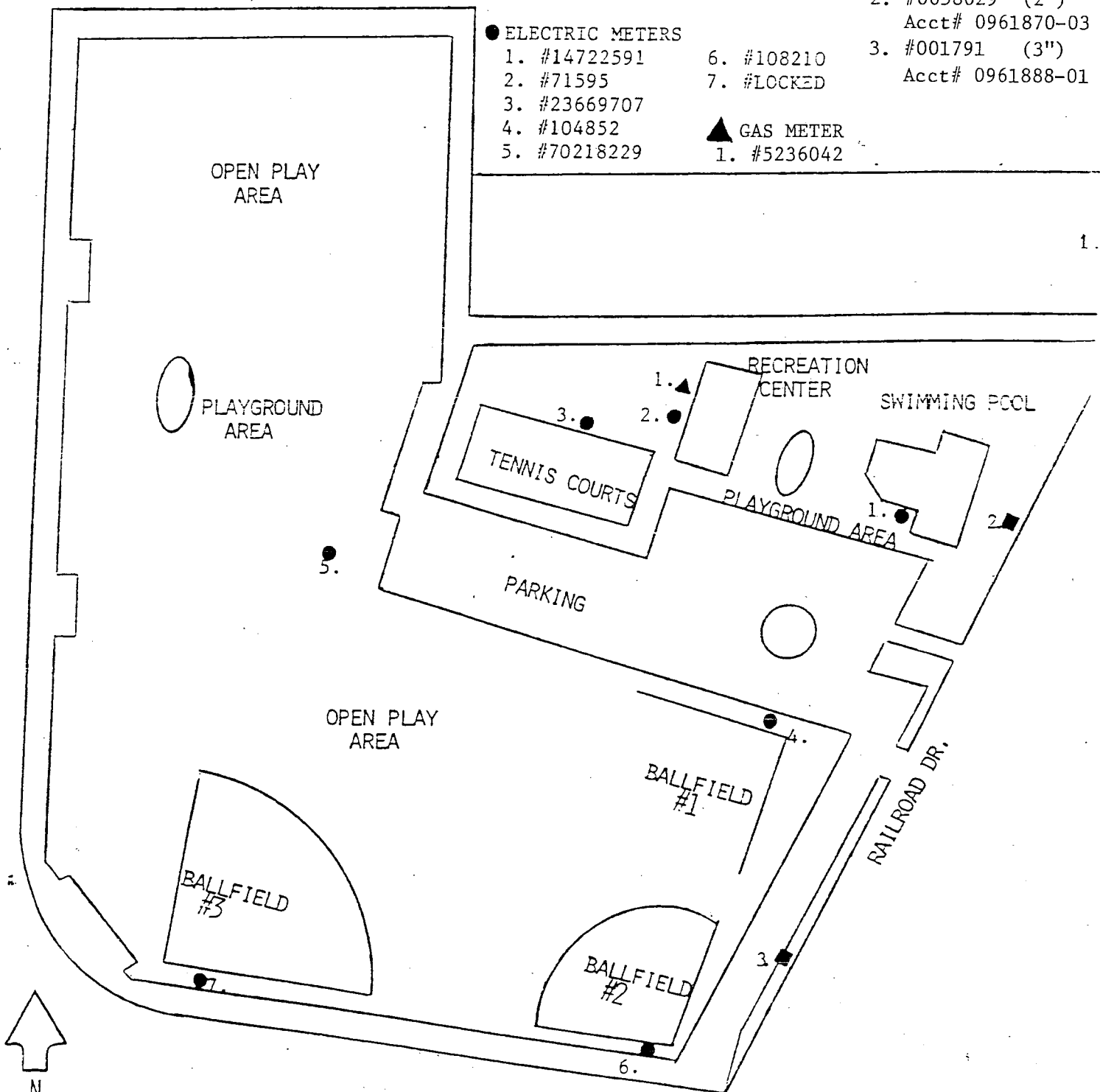
## ■ WATER METERS

1. #0001381 (3")  
Acct# 0961862-01
2. #0058029 (2")  
Acct# 0961870-03
3. #001791 (3")  
Acct# 0961888-01

## ● ELECTRIC METERS

- |              |            |
|--------------|------------|
| 1. #14722591 | 6. #108210 |
| 2. #71595    | 7. #LOCKED |
| 3. #23669707 |            |
| 4. #104852   |            |
| 5. #70218229 |            |

- ## ▲ GAS METER
1. #5236042



*City of El Paso, Texas*  
*Parks and Recreation Department*  
*"The Department That Works!"*

March 29, 2005

Arthritis Foundation  
c/o Shawn Abel


Dear Ms Abel,

The Parks and Recreation Department will allow Arthritis Foundation to use a portion of Nations Tobin Park, located at 8831 Railroad Drive from 8:00 a.m. until 12:00 p.m. on Saturday, April 16, 2005 for a K-5 walk.

The conditions placed on the activity are that an amplification permit from the Building Services Department will be required if amplification is used. The use of amplification would not go beyond 12:00 p.m. **No vehicle will be driven or allowed onto the park grass areas.** There shall be no exchange of money in the park. No possession or consumption of alcoholic beverages will be allowed in the park. All trash and litter generated by this activity will be removed from the park areas and contiguous area upon departure. No restriction for the use of the park areas or streets by the public shall be imposed. No excavation or placing stakes into the ground will be allowed unless the location for such excavation or stake is approved and marked by the Department of Parks and Recreation.

If you have any questions or concerns, please call me at 541-4333.

Sincerely,

  
Rosa Ayala  
Parks and Recreation

cc: George Flores





3/29/2005  
9:59:01AM

**Receipt #: 6200500000000000687**

**Date: 03/29/2005**

Station ID: 6

**Line Items:**

Case No	Address	Tran Code	Description	Revenue Account No	Amount Paid
		BPI_PARADE	Parade Permits - 15.7500 @ \$1.0000	36010119-404123	15.75

Line Item Total: \$15.75

**Payments:**

Method	Payer	Bank No	Account No	Confirm No	How Received	Amount Paid
Check	MAJ MICHAEL P OR SHAWN D ABEL		3524		In Person	15.75
Payment Total:						<u>\$15.75</u>

For Office Use Only

Event: ARTHRITIS FOUNDATION 5K WALK

\$15.75 Fee Paid: 6200500000000000687  
\$21.00

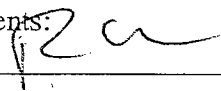
City Council Hearing: APRIL 12, 2005

Copy to:

☒ Police Department  
☒ Fire Department  
☒ Sun Metro  
☒ Parks Department

☒ Engineering-Traffic Div.  
☐ Highway Department  
☒ Street Department  
☐ Civic Center

Comments:



PERMIT

EVENT: ARTHRITIS FOUNDATION 5K WALK

LOCATION NATIONS PARK – JOGGING PATH

DATE OF EVENT: APRIL 16, 2005 FROM 8:00 a.m. – 12:00 p.m.

City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: \_\_\_\_\_ Permit No.: \_\_\_\_\_

R. Alan Shubert, P.E.  
BUILDING PERMITS & INSPECTIONS DIRECTOR

For Office Use Only

Event: ARTHRITIS FOUNDATION 5K WALK

\$15.75 Fee Paid: 6200500000000000687  
\$21.00

City Council Hearing: APRIL 12, 2005

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☒ Police Department  
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☒ Sun Metro  
☒ Parks Department

☒ Engineering-Traffic Div.  
☒ Highway Department  
☒ Street Department  
☒ Civic Center

Comments:

*Sun Metro has no objection  
to the event.*

*L Lyon 3/29*

PERMIT

EVENT: ARTHRITIS FOUNDATION 5K WALK

LOCATION NATIONS PARK - JOGGING PATH

DATE OF EVENT: APRIL 16, 2005 FROM 8:00 a.m. - 12:00 p.m.

City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: \_\_\_\_\_ Permit No.: \_\_\_\_\_

R. Alan Shubert, P.E.  
BUILDING PERMITS & INSPECTIONS DIRECTOR

Mar. 29. 2005 10:50AM CITY OF EL PASO

No. 8928 P. 5/8

## For Office Use Only

Event: ARTHRITIS FOUNDATION 5K WALK\$15.75 Fee Paid: 6200500000000000687

\$21.00

City Council Hearing: APRIL 12, 2005

## Copy to:

☒ Police Department☒ Fire Department *MRC*☒ Sun Metro☒ Parks Department☒ Engineering-Traffic Div.☐ Highway Department☒ Street Department☐ Civic Center

## Comments:

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PERMITEVENT: ARTHRITIS FOUNDATION 5K WALKLOCATION NATIONS PARK - JOGGING PATHDATE OF EVENT: APRIL 16, 2005 FROM 8:00 a.m. - 12:00 p.m.City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: \_\_\_\_\_ Permit No.: \_\_\_\_\_

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**R. Alan Shubert, P.E.**  
**BUILDING PERMITS & INSPECTIONS DIRECTOR**

## For Office Use Only

Event: ARTHRITIS FOUNDATION 5K WALK\$15.75 Fee Paid: 6200500000000000687

\$21.00

City Council Hearing: APRIL 12, 2005

## Copy to:

☒ Police Department  
☒ Fire Department  
☒ Sun Metro  
☒ Parks Department

☒ Engineering-Traffic Div.  
☐ Highway Department  
☒ Street Department  
☐ Civic Center

## Comments:

TRAFFIC HAS NO OBJECTIONS TO PROPOSED EVENT PROVIDED . TRAFFIC  
ALL PARTICIPANTS STAY IN AUTHORIZED AREA. TRAFFIC CONTROL BY POLICE  
OFFICERS.

By: Arturo Sanchez(4April05)

PERMITEVENT: ARTHRITIS FOUNDATION 5K WALKLOCATION NATIONS PARK - JOGGING PATHDATE OF EVENT: APRIL 16, 2005 FROM 8:00 a.m. - 12:00 p.m.City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: \_\_\_\_\_ Permit No.: \_\_\_\_\_

R. Alan Shubert, P.E.  
BUILDING PERMITS & INSPECTIONS DIRECTOR

For Office Use Only

Event: Arthritis Foundation 5K Walk

☐ Fee Paid: 62005000000000000687  
☐ \_\_\_\_\_ Date

City Council Hearing: April 12, 2005  
\_\_\_\_\_ Date

Copy To:

☒ Police Department  
☒ Fire Department  
☒ Sun Metro  
☒ Parks Department

☒ Engineering-Traffic Div.  
☐ Highway Department  
☒ Street Department  
☐ Civic Center

**Comments:**

The El Paso Police Department has no objection with this event.

The Department will monitor the event as necessary with the district car.

There will be no cost to city or applicant.

05-028

**PERMIT**

EVENT Arthritis Foundation 5K Walk

LOCATION: Nations Park – Jogging Path

DATE OF EVENT: April 16, 2005 from 8:00 A.M. to 12:00 P.M.

CITY COUNCIL ACTION:      Approve      Disapprove      Approve w/ Mod

Date Permit Issued: \_\_\_\_\_ Permit No.: \_\_\_\_\_

\_\_\_\_\_  
Building Permits & Inspections Director

JOE WARDY  
MAYOR

JOYCE WILSON  
CITY MANAGER

R. ALAN SHUBERT, P.E.  
DIRECTOR



April 4, 2005

**BUILDING PERMITS &  
INSPECTIONS DEPARTMENT**

**CITY COUNCIL**

SUSAN AUSTIN  
DISTRICT NO. 1

ROBERT A. CUSHING, JR.  
DISTRICT NO. 2

JOSE ALEXANDRO LOZANO  
DISTRICT NO. 3

JOHN F. COOK  
DISTRICT NO. 4

PRESI ORTEGA  
DISTRICT NO. 5

PAUL J. ESCOBAR  
DISTRICT NO. 6

VIVIAN ROJAS  
DISTRICT NO. 7

ANTHONY W. COBOS  
DISTRICT NO. 8

Arthritis Foundation  
Shawn Abel

**FROM:** Building Permits & Inspections  
**SUBJECT:** Application for use of City Streets/Sidewalks (in connection with a  
Parade, Walk, Run, etc.)

This is only a recommendation from Building Permits & Inspections to the Mayor and Council. They will make the final determination at the City Council Meeting on April 12, 2005 at 9:00 a.m. We recommend a representative be present to answer to answer any questions that City Council may have.

**REQUEST:**

Arthritis Foundation to hold a 5K walk on April 16, 2005 from 8:00 a.m. to 12:00 p.m. Route: Jogging path at Nations Park, located at 8831 Railroad Dr. Approximately 300 persons, 200 vehicles, 75 animals will take part and 100 spectators are anticipated. This request includes permission to use amplification (1 p.a. system, 1 speaker and 1 microphone). (District 2 & 4) [Shawn Abel] Permit # 05-028

**RESPONSES:**

No objections from Fire, Sun Metro, Parks and Traffic/Engineering. The El Paso Police Department has no objections with this event. The Department will monitor the event as necessary with the district car. There will be no cost to city or applicant. The office of Building Permits & Inspections recommends approval.

A handwritten signature in black ink, appearing to read "R. Alan Shubert".

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R. ALAN SHUBERT, P.E.  
BUILDING PERMITS & INSPECTIONS DIRECTOR